

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 35

September 23, 2008

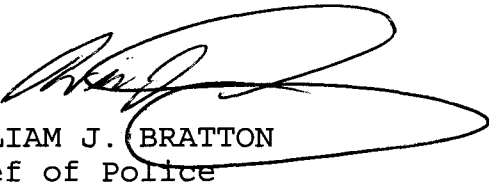
**SUBJECT:** REVISION TO SPECIAL ORDER NO. 19, 2005 - OBTAINING  
ADDITIONAL SECRET SERVICE FUNDS FOR OTHER THAN WITNESS  
PROTECTION - REVISED

**PURPOSE:** Special Order No. 19, dated August 16, 2005,  
delineated the Chief of Staff (COS) as the final  
approving entity when additional Secret Service funds for other  
than witness protection are needed. It also required that the  
Office of Operations (OO) be included in the approval cycle.  
A recent Department reorganization necessitates that the approval  
cycle be revised. The Office of Operations shall only be  
included if the entity requesting the additional funds falls  
under the chain of command of OO.

**PROCEDURE:** The Intradepartmental Correspondence, Form 15.02.00,  
shall include a signature block for OO if the entity  
requesting the additional funds falls under the chain of command  
of OO. All other entities shall include their bureau commanding  
officer's signature block. The Chief of Staff remains the final  
approving entity for all requests.

**AMENDMENT:** This Order amends Department Manual Section 3/355.10.

**AUDIT RESPONSIBILITY:** The Chief of Staff shall monitor  
compliance with this Order in accordance with Department Manual  
Section 0/080.30.



WILLIAM J. BRATTON  
Chief of Police

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